

PRE-ASSESSMENT FORM FOR A RENT BANK LOAN



1. Complete and submit the pre-assessment



2. Await a phone call and complete an interview (by phone or in person)



3. Submit any requested documents



4. Sign loan paperwork (if approved)

Have a question about this form? Or you're not sure where you should submit? Visit our "**LOCATIONS**" page, type the city where you live (or are moving), and click on the city name to find contact information. **This form should take you about 15-20 minutes to complete.**

Your legal first name: _____ Your legal last name: _____

Your preferred name (if different than your legal name): _____

Date of birth: _____ (DD/MM/YYYY)

Please confirm:

I am 19 years or older I have 2 pieces of ID I have a bank account

Your address

Street address: _____

City/town: _____ Province: **BC** Postal code: _____

Applicant type

I live alone I live with a roommate/roommates

I live with my family (e.g. children, dependents, partner, spouse, common law partner)

Marital status

Common-law Divorced Married Single Widowed Other: _____

of adults in the household: _____

Number of people in the household aged 19 and older.

of children / dependents in the household: _____

Number of people in the household 18 years and younger.

Residential status

Canadian Citizen Permanent Resident Refugee Claimant

Temporary Foreign Worker Other: _____

Have you/are you experiencing violence?

Yes No Prefer not to answer



YOUR CURRENT HOUSING SITUATION

Select your housing type

- BC Housing - *You live in BC Housing-operated housing*
- Co-op housing
- Currently not housed
- Market rental - *You rent and receive no subsidies on your rent*
- PAD rent/RV rental - *If you are renting a trailer, mobile, and/or RV rental home*
- Subsidized housing - *You receive subsidies for your rent*
- I don't know
- Other: _____

What is your reason for requesting a loan?

- Family/personal crisis
- Health crisis
- Job loss
- Underemployment
- Vehicle expense
- Other: _____

Please describe your current crisis or the reason for your application.

Maximum 75 words

What other sources of financial assistance have you sought, and what was the result?

Check all that apply

- Family - **Status of request** (*received/waiting/declined*): _____
- Friends - **Status of request** (*received/waiting/declined*): _____
- Canada Pension Plan (CPP) - **Status of request** (*received/waiting/declined*): _____
- Employment Insurance (EI) - **Status of request** (*received/waiting/declined*): _____
- Worker's Compensation Benefits (WCB) - **Status of request** (*received/waiting/declined*): _____
- Social Assistance - **Status of request** (*received/waiting/declined*): _____
- I don't know
- Other: _____ - **Status of request** (*received/waiting/declined*): _____



What kind of assistance are you requesting?

Request limits: Maximum loan amount for rental needs is \$2,500. Maximum utilities (gas/hydro) amount is \$500.

Behind in rent

How much do you owe in unpaid rent? \$ _____ .00

Status:

- Already evicted / currently homeless
- Received written eviction notice – **Date and format of notice:** _____
- Received verbal eviction warning – **Date and format of notice:** _____
- None of these apply

Cannot make next month's rent

How much do you need for next month's rent? \$ _____ .00

Need first month's rent and/or deposit (*damage/security, pet*)

How much do you need for first month's rent? \$ _____ .00

- Need damage/security deposit: \$ _____ .00
- Need pet deposit: \$ _____ .00

Behind in paying utilities - *Utilities include hydro/electrical and gas*

How much do you owe for utilities? \$ _____ .00

Status:

- Utilities already disconnected - **Date of disconnection:** _____
- Received utilities disconnection notice - **Date and format of notice:** _____

The total amount of assistance you are requesting:

\$ _____ .00

Are there other expenses you need assistance with?

Other (please specify): _____

Other expenses amount: \$ _____ .00



YOUR FINANCES

Income

Number of people in the household that will contribute to loan repayment: _____

Combined income (take home pay) of all people in the household that will contribute to loan repayment: \$_____.

Please select all of the income sources that you are accessing:

Select all that apply

- Employed full-time
- Employed part-time
- Self-employed
- Child support / alimony
- Child tax benefits
- Canada Pension Plan Disability
- Employment Insurance (EI)
- Regular Income Assistance (IA)
- Canada Pension Plan (CPP) / Old Age Security (OAS)/ Guaranteed Income Supplement (GIS)
- Persons with Disability (PWD)
- Persons with Persistent Multiple Barriers (PPMB)
- Private / work disability pension
- Private / work retirement pension
- Tax credits
- Worker's Compensation Benefits (WCB)
- I don't know
- Other: _____

Expenses

What is your monthly rent? \$_____.

What are your monthly utilities? \$_____.

Total monthly expenses: \$_____.

Debts

- I/we have credit card debt - Total credit card debt: \$_____.
- I/we have payday loan debt - Total payday loan debt: \$_____.
- I/we have other debts/loans - Total other loan debt: \$_____.
- I/we have a debt with a rent bank- Total rent bank debt: \$_____.

Total debt: \$_____.



YOUR CONTACT INFORMATION

Method of contact

In order to process your pre-assessment, please provide either your phone number or email address.

- Email: _____
- Phone: _____ Alternate phone: _____
- Email or phone is fine

Preferred time for communication

- Weekday mornings Weekday afternoons

What are your pronouns? _____

Pronouns may include she/her/hers, he/him/his, they/them/theirs

Have you received services from a rent bank in BC in the past?

- Yes
- I used the same name identified in this form.
- I have had a name change since my last engagement with a rent bank in BC.
Previous Name: _____
- No

SUBMISSION INSTRUCTIONS

Complete the Consent and Authorization on the next page. Once you have completed this form, please contact your local rent bank to submit.

To find your local rent bank, visit: <https://bcrentbank.ca/locations/>



YOUR CONSENT AND AUTHORIZATION

I consent to and authorize the following:

I understand that the information I submit on the Pre-Assessment form must be true, that the local rent bank will rely on the information I submit and if anything I submit on the form is not true, my application for a loan may be disqualified.

I understand that by submitting my Pre-Assessment form, I am giving my consent to the BC Rent Bank and the local rent bank(s) to collect, use and disclose my personal information as follows:

- to determine my eligibility for rent bank services, including reviewing and assessing my application and redirecting my application to a different rent bank where appropriate;
- to provide me with rent bank services, to administer any loan provided, to keep a history of my application, repayment history and any supplementary services offered, and to comply with legal requirements;
- for statistical purposes, after my information is anonymized so it can't identify me, to allow BC Rent Bank to understand the needs for rent bank services in BC and to improve rent bank services; and
- Information about me in files from any previous applications to a rent bank in BC may be reviewed if necessary as part of the Pre-Assessment and Application process.

I understand I can withdraw my consent at any time, but the rent bank may not be able to provide services. If I have any questions about this, I can ask the rent bank that is working with me.

I consent to being contacted to participate in a follow up survey to help BC Rent Bank assess the impact of rent bank services. I understand that I can choose at the time of the survey whether or not I want to participate and my choice will not affect what rent bank services I get.

I understand that the BC Rent Bank project and the local rent bank(s) provide services to help people with housing problems, but don't provide or guarantee housing, and I confirm that they are not responsible for my housing at any time.

I release the BC Rent Bank and the local rent banks and their employees, contractors, partner agencies and funders from any liability for act or omission done in the course of providing the rent bank services, including any supplementary services.

For more details:

- Privacy practices visit: <https://bcrentbank.ca/privacy-statement/>
- Terms of Use, visit: <https://bcrentbank.ca/terms-of-use/>